

INTERNATIONAL INDIAN SCHOOL - DAMMAM

REF:IIS: PRINC: ELEC: 003:12

31 January 2012

**C I R C U L A R**  
**ELECTION FOR THE MANAGING COMMITTEE OF THE INTERNATIONAL INDIAN**  
**SCHOOL - DAMMAM**  
**VOTER'S LIST – ELIGIBLE PARENTS**

Dear Parent,

It is to inform you that the process of election of Managing Committee of International Indian School -- Dammam has started with a letter received from the Director of Parallel Education, Ministry of Education Dammam, Kingdom of Saudi Arabia as the term of the present Managing Committee is already finished.

As a first step in that direction, voters' list (showing the Admission Number and name of the first child and the father) will be displayed on the School Website / Notice Board near the Security Guard room of the school within about 15 days time. The list will comprise all the parents holding Indian Passport on that date. Parents may visit the school website [www.iisdammam.edu.sa](http://www.iisdammam.edu.sa)/or notice boards in Boys School or Girls School from 7 am to 7 pm and ascertain that their names appear in the list. The voters' list will be finalized as on 31 Jan 2012. This date has been considered as a cut off date for finalization of voters' list in all respects. The parents are requested to make sure that all the dues are cleared till the cut off date. The final voters' list will be displayed after 10 March 2012 within 3 days time excluding the names of the following parents:

1. Whose wards are appearing at Class XII exam and they have no other children studying in the school.
2. Fee defaulters (which are included in the first list will be deleted from the final list, if they do not clear their dues upto 20 Feb. 2012.
3. Employees or their spouses will not be eligible to vote.
4. New admission after the cut off date.
5. Some discrepancies / omissions of names may occur. To avoid this, you are requested to fill in the form available at the school reception or school website to get your name updated in the list on or before 29 Feb. 2012.
6. Application for inclusion in the voter's list submitted after the cut off date will not be entertained.
7. Cases where TCs (school leaving certificates) have been taken/ applied for or will be taken till the date of election.

This one and all circulars pertaining to election matters will be circulated only through the students and / or will be displayed on the school website / Notice Board outside the main school building. All parents are requested to keep their wards instructed to promptly handover such circulars to them. They are not to hold the school responsible, if they have not known about any circular. The school will make sure that every circular is given to the concerned student(s) is displayed on the school Notice Board and also put on the school website. The schedule for all election related activities will be intimated to you through circulars, website / school notice board shortly.

Yours faithfully,

  
EK MOHAMMED SHAFFE  
PRINCIPAL & HOI



**Distribution: Parents of all Students of the IIS- Dammam**